

**KSRTC: CENTRAL OFFICE: BANGALORE**  
**SECRETARIAL BRANCH**

**(as on 31.03.2023)**

**4(1)(a)**

**I. General files relating to Board and other matters:**

No: KST/CO/SCR/BRD/GEN/FILES/....

Sl.No.	File No.	Subject	Opening Date	Classification	Remarks
1	1	Appointment of Directors on the Board of KSRTC.	14-1-1995	A	
2	2	Appointment of Chairman.	9-3-1990	A	
3	3	Appointment of Vice-Chairman.	2003	A	
4	4	Appointment of Central Government Representatives on the Board of KSRTC	1-7-1985	A	
5	5	Inviting BMRDA Metropolitan Commissioner for KSRTC Board meetings.	23-6-1987	A	
6	6	Payment of Sitting fee to the Board of Directors / Enhancement of Sitting fees to the Board of Directors.	21-9-1990/ 12-6-1998	A	
7	7	LA/ LC questions relating to the Board/ Chairman/Directors.	16-7-1990	B	
8	8	Furnishing Board Notes / Resolutions/ KSRTC Rules.	3-1-1994	D	
9	9	Furnishing information to the Government on Board matters.	15-6-1993	B	
10	10	Guidelines for furnishing proposals for consideration of the Board.	4-1-2001	A	
11	11	Resignation of Chairman/ Vice-Chairman/ Directors.	16-10-1999	A	
12	12	Remuneration/ facilities/ Delegation of powers to the Chairman/ Vice-Chairman. (two files)	23-11-1993 23-1-2003	A	
13	13	Duties & Responsibilities of Chairmen/ Chief Executives and Part-time Official and Non-Official Directors of PSE's. (Govt. OM dated: 7-5-2003)	16-6-2003	A	

14	14	Annual Administration Report of Secretarial Br.	1980-81	C	
15	15	Appreciation of services rendered by Chairman, Directors-communication thereof.	29-8-1984	B	
16	16	Furnishing Board meeting Minutes to DPE.	14-12-1982	B	
17	17	Furnishing Board meeting Notes / minutes to Accountant General Office.	23-12-1991	B	
18	18	Sanction of Expenditure files. (1-4)	29-10-1998	E	
19	19	Furnishing Information under RTI (File-i)	24-9-2010	D	
20	20	Furnishing Information under RTI (File-ii)	24-11-2012	D	
21	21	Payment of telephone bills (2)	20-1-2010	E	
22	22	Sparing of Auditorium/Conference hall.	28-2-2006	D	
23	23	Nomination of Directors (non-Official) on the Board of KSRTC and Advisory Councils.	11-5-1993	D	
24	24	Letters received from the Office of the Hon'ble Minister for Transport and Transport Dept.	17-7-2013	C	
25	25	Scanning (PDF) of Board Meeting Proceedings.	12-4-2007	D	
26	26	Circular file - relating to procedures to be followed for placing the proposals before the Board.	04-01-2001	D	
27	27	Handing over/taking over of the charge of the Board Secretary.	7-9-1994	D	

28	28	File relating to Allowance to Board Secretary -	11-04-2011	D	
29	29	Purchase of calendars – sanction of expenditure	2-12-1998	D	
30	30	Sanction of C.L. to Board Secretary	8-5-2012	D	
31	31	Permission to attend Court duties.	5-11-2013	D	
32	32	Nomination of Officers for attending Training Programme.	30-09-2014	D	
33	33	Overseeing of Mangalore Dn.	28-10-2014	E	
34	34	Resignation of non-official Directors.	1998	B	
35	35	TA & DA to non-official Directors	2002	B	
36	36	Issue of Gold Card (Free bus pass) to non-official Directors	2016	B	
37	37	Allowances and facilities to the Chairman, Vice-Chairman, Directors of the Board	2011	B	
38	38	Revision of Sitting fees to the Directors of the Board	2016	B	
39	39	Re-constitution of the Board	2016	B	
40	40	Training to the non-official Directors(By DPE)	2016	D	
41	41	Inviting Director(S&V) and Director(P&E) to the Board meetings	2016	D	
42	42	Letter from DPE reg: Agenda and Notes of the 433 <sup>rd</sup> Board meeting	2017	D	
43	43	Visit of non-official Directors to Rajasthan SRTC	2017	E	
44	44	Appointment of Special Invitee (non-Official) on the Board of KSRTC	2018	C	
45	45	Model code of Conduct – Elections 2013- 2016.(2 files)	2013	C	
46	46	Sitting fees to the Directors Ref- DPE/08/SPU/2011 DT:22-10-2011.	2015	B	
47	47	Furnishing file to RAO Office - relating to Board Matters.	2016	B	

48	48	Powers and Functions of the Secretary and Staff of Secretarial Branch	2016	B	
49	49	Letters received from the Government relating to Board Matters.	2016	B	
50	50	File reg: Samsung Xerox Machine.	2017	B	
51	51	General Correspondence	2021	C	
52	52	Furnishing DIN information to GOK	2021	C	
53	53	E-Office Training	2021	C	
54	54	444 <sup>th</sup> Board Meeting	2021	A	
55	55	445 <sup>th</sup> Board Meeting	2021	A	
56	56	446 <sup>th</sup> Board Meeting	2021	A	
57	57	447 <sup>th</sup> Board Meeting	2022	A	
58	58	448 <sup>th</sup> Board Meeting	2022	A	
59	59	449 <sup>th</sup> Board Meeting	2022	A	
60	60	450 <sup>th</sup> Board Meeting	2023	A	
61	61	451 <sup>st</sup> Board Meeting	2023	A	

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